



Request for Proposal

Prostate Cancer Research Alliance

An Australian Government and Movember Foundation Collaboration

ISSUE DATE: Wednesday 31st October 2018

CLOSING TIME: 5.00pm AEDT on Wednesday 19th December 2018

LODGEMENT ADDRESS: Proposals are to be lodged by email to pcra@movember.com

Table of Contents

1	About this RFP	1
1.1	RFP document.....	1
1.2	Discrepancies, errors or omissions.....	1
1.3	Movember’s rights.....	1
1.4	Communications.....	1
1.5	Questions.....	1
2	The RFP process	2
2.1	Proposed RFP Timetable.....	2
2.2	Lodgement of Proposals.....	2
2.3	Acknowledgement of receipt by Movember.....	2
2.4	Important notice about lodging a Proposal.....	2
3	Submission of Proposals	3
3.1	Proposal documents.....	3
3.2	Non-conforming Proposals.....	3
3.3	Validity period.....	3
3.4	Costs and expenses.....	3
3.5	Conflict of Interest.....	3
4	Evaluation process	3
4.1	Screening.....	3
4.2	Evaluation of Proposals.....	4
4.3	Independent enquiries.....	4
4.4	Presentations, interviews, site visits and samples.....	4
4.5	Negotiations with Research Teams.....	4
5	Engagement of Research Team	4
5.1	Notification.....	4
5.2	Execution of formal contract.....	4
5.3	Disclosure of information.....	5
6	Definitions and/or abbreviations in this RFP	5
	SCHEDULE 1 – RESEARCH BRIEF	6
	ATTACHMENT 1 – EVALUATION CRITERIA	14
	ATTACHMENT 2 – RESEARCH SERVICES AGREEMENT	16

1 About this RFP

Movember is seeking Proposals from Research Teams to participate in the Prostate Cancer Research Alliance Program (as set out in the Research Brief in Schedule 1).

1.1 RFP document

This RFP is made up of:

- (a) paragraphs 1 to 6, which set out the conditions of this RFP process; and
- (b) the Research Brief (Schedule 1);

All documents comprising this RFP remain the property of Movember. All copyright and other intellectual property rights contained in this RFP are, and remain, vested in Movember.

1.2 Discrepancies, errors or omissions

If a Research Team finds any discrepancy, error or omission in this RFP, it should notify Movember in writing as soon as possible, and in any event, before the Closing Time.

1.3 Movember's rights

Movember may, at any time:

- (a) amend this RFP, provide additional information or clarification and/or change the structure and timing of the RFP process (including varying or extending any date or time);
- (b) suspend, defer, discontinue or vary the RFP process (including during negotiations);
- (c) exclude any Research Team if Movember becomes aware that a Research Team member (or the organisation they represent):
 - (i) is or becomes bankrupt or insolvent (whichever is applicable);
 - (ii) has made false declarations in documents that relate to this RFP; or
 - (iii) has failed to meet any substantive requirement or perform any substantive obligation under any contract with Movember or any of its shareholders;
- (d) determine, at any stage, a shortlist of Research Teams;
- (e) require additional information or clarification from a Research Team;
- (f) before final selection (with or without shortlisting), enter into negotiations with one or more Research Teams (including parallel negotiations with more than one Research Team or negotiations with all Research Teams without shortlisting);
- (g) discontinue negotiations with a Research Team at any time for any reason;
- (h) negotiate with or enter into contractual arrangements with a person who is not a Research Team and enter into a contract with that person on such terms as Movember, in its absolute discretion, accepts; and
- (i) publish or disclose the names of a Research Team and its members (whether successful or unsuccessful in this RFP process).

1.4 Communications

- (a) Unless directed otherwise, Research Teams must direct their communications with Movember, including any questions arising during the preparation of a Proposal or requests for clarification, to Movember's PCRA Grants Manager, via email to pcra@movember.com.
- (b) Unauthorised communication with other Movember staff (or other Research Teams) may lead to disqualification of the Research Team from participating in the Program.

1.5 Questions

- (a) Prior to the Closing Time, all questions received from a Research Team, and the subsequent answers to such questions, will be shared amongst all Research Teams

via the Movember website (<https://au.movember.com/about/funding>). These questions and answers will be updated weekly on the Movember website.

- (b) Refer to the Movember website (<https://au.movember.com/about/funding>) for a list of Questions and Answers (Q&A) related to this RFP.
- (c) Movember may refuse to answer any question received after the date listed in the timetable shown in paragraph 2.1.

2 The RFP process

2.1 Proposed RFP Timetable

The following table provides indicative dates in relation to this RFP process:

Activity	Date
Program announcement	6 th September 2018
RFP issued	31 st October 2018
Last time for enquiries	11 th December 2018
Closing Time (Receipt by COB AEDT)	19 th December 2018
Evaluation and shortlisting of Research Teams	20 th December 2018 – 22 nd February 2019
Face-to-face / Teleconference interviews with shortlisted Research Teams* <i>*Upon submission of application, the Research Teams agree to be available for this period of time should they be shortlisted for interview with the Grant Assessment Committee</i>	The week of 4 th March 2019
Notice of outcomes	The week of 11 th March 2019
Commencement Date	1 st May 2019 or upon execution of a formal contract

2.2 Lodgement of Proposals

An electronic copy of the Proposal must be submitted via email with the subject line “**PCRA Application Submission**” to pcra@movember.com by the Closing Time.

Proposals should be submitted as a single MS Word or PDF file. Hardcopy Applications will not be accepted.

2.3 Acknowledgement of receipt by Movember

Movember will acknowledge receipt of Proposals within two Business Days. Applicants must be in receipt of email confirmation as verification that the application has been received. If a receipt is not received within this timeframe, Research Teams should contact Movember (Ivy Lim-Carter, PCRA Project Manager; ivy.lim-carter@movember.com).

2.4 Important notice about lodging a Proposal

In lodging a Proposal, the Research Team acknowledges that:

- (a) it has examined this RFP, any documents referred to in it, and any other information made available in writing by Movember in relation to this RFP process;
- (b) this RFP is designed to summarise information concerning Movember’s requirements only and is not necessarily a comprehensive description;
- (c) to the maximum extent permitted by law, neither Movember, nor its employees, advisors or agents will in any way be liable to any person or body for any claim related to this RFP;

- (d) in lodging a Proposal, it did not rely on any express or implied statement, warranty or representation, whether written or oral other than as expressly contained in this RFP or any addendum;
- (e) it did not use the improper assistance of Movember's employees; and
- (f) it has satisfied itself as to the correctness and sufficiency of its Proposal (and that the cost of its itemised budget covers the cost of complying with all the requirements of this RFP).

3 Submission of Proposals

3.1 Proposal documents

In lodging a Proposal, each Research Team understands and agrees that:

- (a) its Proposal must conform with the requirements of this RFP;
- (b) its Proposal will become the property of Movember at the time of lodgement and will be treated as commercial-in-confidence; and
- (c) Movember may use and copy the Proposal documents as required for the purposes of the RFP process, evaluating Proposals (including sharing with evaluation panel members), negotiating a contract and external audit requirements.

3.2 Non-conforming Proposals

A Proposal will be regarded as non-conforming if it is not lodged in accordance with paragraph 2.2 or otherwise fails to conform with the requirements of this RFP.

Movember may, in its absolute discretion, accept or reject any non-conforming Proposal.

3.3 Validity period

Proposals are to remain valid and open for acceptance by Movember for a period of 120 days from the Closing Time.

3.4 Costs and expenses

Participation in any stage of this RFP process shall be at the Research Team's sole risk, cost and expense. In particular, all costs incurred by or on behalf of the Research Team in relation to this RFP, including preparing and lodging a Proposal, providing Movember with any further information, providing a presentation to Movember, attending briefings, interviews and participating in any subsequent negotiations, are wholly the responsibility of the Research Team.

3.5 Conflict of Interest

Where a Research Team identifies that circumstances or relationships exist (or may arise in the performance of the Services) which constitute or may constitute a conflict or potential conflict of interest, the Research Team must detail that conflict of interest in their Proposal.

Where any actual or potential conflict of interest is notified, Movember may, in its absolute discretion:

- (a) institute its conflict management processes in relation to the RFP;
- (b) exercise its rights under this RFP (as described in paragraph 1.3); or
- (c) take any other action, as it considers appropriate.

If any actual or potential conflict of interest arises after the Closing Time and prior to entering into any contractual arrangements, the Research Team must immediately notify Movember in writing.

4 Evaluation process

4.1 Screening

- (a) Movember may screen all Proposals received for completeness, unintentional errors of form, clarity and compliance with this RFP.

- (b) Movember may exclude a Proposal from consideration if:
 - (i) the Proposal is considered a non-conforming Proposal, subject to paragraph 3.2;
 - (ii) the Proposal includes electronic files that cannot be read or decrypted or Movember believes the Proposal potentially contains any virus, malicious code or anything else that might compromise the integrity or security of Movember's computing environment;
 - (iii) the Proposal is incomplete and/or costs are not detailed, or clearly and legibly stated;
 - (iv) the Proposal is clearly uncompetitive when compared with other Proposals received; or
 - (v) the Proposal is rated unsuitable against one or more of the Evaluation Criteria.

4.2 Evaluation of Proposals

- (a) The Evaluation Criteria are set out in Attachment 1;
- (b) In addition, Proposals will be assessed on the basis of best value for money as a whole, through the application of the Evaluation Criteria. For the avoidance of doubt, 'value for money' includes a comprehensive assessment that considers both price and the value represented by the assessment of capability and capacity, in the context of the risk profile presented by each Proposal.

4.3 Independent enquiries

- (a) Movember may make independent enquiries about any of the matters that may be relevant to the evaluation of any Proposal (including past performance of the Research Team) and may take this into consideration when evaluating Proposals.
- (b) Movember reserves the right to contact Research Teams' referees, or any other person, directly and without notifying Research Teams.

4.4 Presentations, interviews, site visits and samples

The PI and CIs of the Research Teams must be available during the week of 4th March 2019 should they be shortlisted for a face-to-face or teleconference interview. The interview format will be determined in due course.

4.5 Negotiations with Research Teams

- (a) After the Closing Time, Movember may enter into negotiations with any one or more Research Teams or conduct further development or refinement work with any one or more Research Teams.
- (b) Without limiting paragraph 4.5(a), during the negotiation, Movember may engage in detailed discussions with the goal of maximising the benefits to Movember, as measured using the Evaluation Criteria, including requesting reductions in costings.

5 Engagement of Research Team

5.1 Notification

If Movember decides to proceed with the Program, Movember will notify the preferred Research Team(s). Prior to the commencement of the Program, execution of a formal contract, as described in paragraph 5.2, will be required.

Research Teams who were not successful will be notified within three business days after the announcement of grant outcome.

5.2 Execution of formal contract

Movember uses a standard Research Services Agreement for Programs of this nature. Funding will only be provided in accordance with an executed Research Services Agreement.

By submitting a Proposal, the Research Team agrees that the terms and conditions of the standard Movember Research Services Agreement (as set out in Attachment 2) will apply. The Research Services Agreement template cannot be changed.

The Research Services Agreement will contain the entire agreement between the Movember and the Research Team. There is no binding agreement on any parties until the Research Services Agreement is agreed to and signed by the Research Team and Movember's authorised representatives.

In managing the Program, the Research Team must comply with all the requirements of the Research Services Agreement.

5.3 Disclosure of information

This RFP and any other documents or information concerning the Program RFP are confidential and only to be used for the sole purpose of preparing a Proposal for, or partaking in the Program, as set out in the Research Services Agreement.

Research Teams must not furnish any information, make any statement or issue any document or other written material concerning the acceptance of any Proposal in response to this RFP for publication in any media without the prior written approval of Movember.

6 Definitions and/or abbreviations in this RFP

In this RFP, unless the contrary intention appears:

Term	Definition
Business Day	means any day other than on a Saturday, Sunday or public holiday in Victoria, Australia.
Closing Time	means the date and closing time (AEDT) for submitting Proposals as shown on the cover page, or as otherwise extended by Movember.
Evaluation Criteria	means the Evaluation Criteria set out in Attachment 1.
Movember	means the Movember Group Pty Ltd (ABN 48 894 537 905) as trustee for The Movember Foundation.
Program	means the Prostate Cancer Research Alliance program, as described in Item 1 of the Research Brief.
Proposal	means the documents constituting a Research Team's offer to participate in the Program, submitted in response to this RFP.
Prostate Cancer Research Alliance (or PCRA)	means the Program.
RFP	means this Request for Proposal, including all Schedules and Attachments.
Requirements	means the requirements to be met by the Research Team as set out in Item 2 of the Research Brief.
Research Brief	means Schedule 1 to this RFP.
Research Team	means the collaboration of people or organisations who offer to participate in the Program, in response to this RFP.

SCHEDULE 1 – RESEARCH BRIEF

1 The Prostate Cancer Research Alliance

1.1 Program Overview

The Prostate Cancer Research Alliance (PCRA) is a three-year program jointly funded by the Australian Government and the Movember Foundation.

The initiative aims to fund research projects that will accelerate the translation of prostate cancer research in the identified priority areas. Three proposals will be selected for funding through a merit-based, open, competitive, peer-reviewed national grants round.

With oversight by Cancer Australia and the Movember Foundation, the PCRA will fund research that leverage Australia's existing strengths in prostate cancer research to deliver outcomes which can be translated into clinical practice within the next 5 to 7 years. The initiative is designed to:

- (a) harness the tremendous existing strengths in prostate cancer research and clinical capacity in Australia;
- (b) foster collaborative, multi-institutional, trans-disciplinary Research Teams centred around a common research question that can make a significant global contribution; and
- (c) support Research Teams that have the critical mass and capacity to sustain themselves over the long-term, beyond the life of this initiative and seize future development opportunities.

The PCRA will be implemented by the Movember Foundation in conjunction with Cancer Australia.

1.2 Program Aims and Objectives

The Program will support research that supports the “bench-to-bedside” translation of research findings into clinical practice in the near-term in priority areas that were identified as part of the recent Prostate Cancer Landscape Analysis Initiative commissioned by Movember:

- (a) *the earlier identification and optimal treatment of men at high risk of disease progression to reduce the number of men progressing from localised disease to advanced prostate cancer; and*
- (b) *new / improved targets for castrate-resistant prostate cancer in order to better treat men who have already progressed to advanced disease.*

The Program emphasises a collaborative approach in tackling research questions with the “team-science” format expected to produce transformational research results by:

- (a) putting prostate cancer patients at the centre of all research activities of each Research Team;
- (b) building research capacity through effective collaborative efforts and partnerships to break down silos; and
- (c) developing innovative study and/or trials design through exchange of ideas and data by fostering national and/or international links and partnerships.

The Program is independent of the Movember Revolutionary Team Award Program. Movember welcomes any Proposal with specific focus on **translational and/or clinical research** that aims to transform the management of prostate cancer in the near future; discovery-based research is out of scope for this program.

All Proposals received will be considered by the independent Grant Assessment Committee against the defined Evaluation Criteria (Attachment 1).

1.3 Program Outcomes

The Program will encourage a globally competitive, collaborative, and translational research ecosystem in Australia's prostate cancer research field. It is expected that the Program will:

- (a) encourage the acceleration of emerging research findings towards clinical translation, to allow earlier diagnosis, more accurate prognostic decision making and more effective / personalised treatment with less side effects, thereby benefiting men living with the disease in the next 5 to 7 years;
- (b) support young investigators, mid-career scientists and senior researchers and continue to build research capacity in our country;
- (c) promote new collaborations between prostate cancer researchers / clinicians, as well as recruitment of high-calibre non-prostate cancer researchers into the field;
- (d) incorporate new technology platforms to promote innovative research / trial designs;
- (e) enable the attraction of industry funding to further advance prostate cancer research findings into clinical settings; and
- (f) promote Australia as a leading country for initiation of prostate cancer clinical trials.

1.4 Program Performance Metrics

The Program's overarching success will be the transformative impact on the clinical management of prostate cancer within 5 to 7 years.

The key Performance Metrics will include, but are not limited to, the following:

- (a) number of publication(s) in peer-reviewed journals (and citations);
- (b) number of clinical trial(s) initiated;
- (c) number of new diagnostic / prognostic test(s) developed (in development);
- (d) number of new drug(s) / therapy(ies) developed (in development); and
- (e) leveraged funding to further develop research findings.

1.5 Program Funding

The Program has a total budget of \$12m (AUD) to fund three Research Teams over a period of three years.

Each successful Research Team will be awarded *up to* \$4m (AUD) to undertake the research activities outlined in their Proposal.

Funding will be provided in multiple payment tranches, tied to the delivery of agreed research milestones and receipt of satisfactory annual reports, over the duration of the three-year Program.

Evaluation of the Research Team's progress will be based on the agreed research milestones; the Research Team will clearly define its specific goals against a timeline in the research proposal.

Funding Co-Contributions from Research Teams

A contribution of *at least* 25% of the cost of a team's proposed research activities and independent to the funding provided by the Australian Government and Movember Foundation is expected from participating Research Teams and/or their affiliated institutions.

This funding co-contribution is expected to be made in new cash and must be outlined in the Proposal. The co-contributory funding should fund staff that form part of the Research Team, preferably to support:

- (a) PhD student placements;
- (b) post-doctoral, early/mid-career scientists;

- (c) protected time for clinicians; and/or
- (d) administration support.

Funding in the form of existing remuneration of Research Team members or grants received will not be eligible to be treated as new cash. Research Teams will be contractually bound to commit their committed funding co-contribution to their Proposed project prior to the commencement of their participation in the Program.

In addition, Research Teams will be expected to work closely with Movember (during and up to three years post Program period) to raise further funding independent of this Program to successfully translate knowledge generated from the Program into clinical practice.

1.6 Program Delivery

Movember requires the Research Teams to commence work upon execution of a Research Services Agreement, and for the contracted activities to be completed over a three year period.

2 Program Requirements

2.1 Requirements

The Research Team must ensure that all components necessary to deliver the Program are provided for the Program. The Program components include, but are not limited to, the provision of the following key requirements:

- (a) **A Research Team comprised of high calibre laboratory scientists and clinician scientists, senior and young investigators; and research trainees all working towards a shared goal with common purpose.**

Research Teams should consist of:

- (i) A Principal Investigator (PI)

The nominated PI will be responsible for the overall scientific and technical direction of the proposed program, contractual and financial obligations, and overall administrative responsibility for the award. It is expected that this person will demonstrate strong commitment (a minimum of 30% of their time to the Research Team's activities).

Where suitable, a Research Team may have up to two PIs with joint responsibilities (Co-PIs).

The nominated PI will only be allowed to submit one Proposal for this Program.

- (ii) Co-Investigators (CIs)

A CI must be an established researcher with proven leadership skills and experience. Each Research Team will include a minimum of three CIs from a minimum of two institutions, preferably from across two or more states, devoting a minimum of 20% of their time toward the achievement of the Research Team's goals. There is no limit to the number of team members from each of the collaborating institution that may contribute to the overall team effort.

An investigator can be nominated as a CI on a maximum of three Proposals for this Program.

- (iii) Associate Investigators

Associate Investigators may be designated by the CIs to assist in directing the scientific and technical work of the team. It is expected that the Associate Investigators will demonstrate strong commitment (a minimum of 40%) of their time to the Research Team's activities. Research Teams with

a nucleus of experienced investigators are required to include a promising young investigator(s) as part of their leadership group.

An investigator can be included as an Associate Investigator in maximum of five Proposals for this Program).

(iv) Other Team Members

Laboratory staff, including post-doctoral fellows, research assistants, basic and clinical science trainees (Masters and PhD students), that will perform hands on research in various components of the Research Team's research program. These members are an important part of the Research Team, have a record of success in their research niche and are creative and original in their approach to research and its translation. Each member's contribution to the overall team effort must be described.

There are no restrictions on the number of times post-doctoral fellows, research assistants, basic and clinical science trainees (Masters and PhD students) can be included as Team Members in Proposals for this Program.

Note. The PI and at least 75% of the nominated CIs and Associate Investigators must:

- (1) reside in Australia (or intend to reside in Australia) throughout the funding period;
- (2) be an Australian citizen, have resident status or have an appropriate visa to work in Australia for the entire duration of the funding period; and
- (3) be affiliated with an Australian Institution.

(b) **A Research Team that represents an alliance between two or more research institutions, preferably across two or more states, to leverage the expertise from an interdisciplinary group of prostate cancer experts.**

Each Research Team should have a single institution, nominated as the Research Team's representative (the administering institution). A nominated Research Team representative must agree to participate in the Program on the terms of Movember's standard Research Services Agreement.

A nominated Research Team representative must be located / managed / operated under the auspices of a university, hospital or major research institutions located within Australia. The Research Team representative must have policies and procedures in place for the management of public funds, intellectual property, and the proper conduct of research in relation to ethics and good scientific conduct.

(c) **An implementation plan for the clinical translation of research findings as part of the Proposal's project scope, for both translational and clinical research projects.**

The Program calls for transformative research proposals that will positively impact the current clinical practice and benefit men living with the disease within the next 5 to 7 years. It is therefore essential for the research team to develop an implementation plan on how their research findings will, for translational research projects, be translated into clinical studies, or, for clinical research projects, be adopted into clinical practice as standard of care.

Discovery research proposals are deemed out of scope for the Program and will not be considered for funding.

(d) **Establishment of a knowledge translation plan that is beyond traditional dissemination endeavours (i.e. publications and conferences) and instead will be a driver of appropriate real-world applications.**

'Knowledge translation' is defined as a dynamic and iterative process that includes synthesis, dissemination, exchange, and ethically-sound application of knowledge to improve the health of populations, provide more effective health services and products, and strengthen the healthcare system.

Research Teams will be required to develop a comprehensive knowledge translation plan and demonstrate that a meaningful collaborative research approach is being used. The Knowledge Translation Plan must include evidence that prostate cancer clinical experts, young investigators and end users are active participants and are engaged in the entire research process. For example, these individuals should shape the research process by collaborating to determine the team's research questions, deciding on the research methodology, interpret the findings, and assist with the dissemination of research results. In addition, applicants are required to articulate their knowledge sharing/dissemination plan to demonstrate that the results achieved are relevant and useful to end users.

(e) **Development of training and mentorship opportunities that the Research Team will offer, emphasising areas of specialities or uniqueness.**

Research Teams should identify planned initiatives within and outside the team that will enhance the quality of the training environment and how those initiatives align with future skills and competencies required for the team's success, scientific reach, and long-term sustainability.

2.2 Proposal Budget

Proposals must include a detailed budget that outlines all proposed expenditures with justification of all costs.

The following aspects of research related costs will be considered eligible for funding as part of this Program:

- (a) research operating costs for the proposed research program, which must be distinct in their objectives from those for which team members currently receive other sources of funding;
- (b) costs of data collection, database and maintenance of information holdings directly related to the program;
- (c) expenditures on national and international networking, including collaborations, planning, and knowledge translation activities (i.e. young investigators attending and presenting at International scientific meetings);
- (d) salaries, in whole or in part, for research trainees, research assistants, coordinators, technicians, administrative staff, and other personnel deemed essential to enhance the collaborative research productivity of the team. This funding opportunity is expected to provide a world class interdisciplinary training and mentorship environment. Financial support can be requested for all levels of trainees but the interdisciplinary nature of their training must be emphasized. Salaries are based on current university salary scales and will be adjusted pro-rata for intended FTEs lower than 1.0. Salary on-costs will be supported to a limit of 9.5% superannuation; no other salary on-costs will be supported; and
- (e) costs involved in linkage with, downstream translation and dissemination of research findings to those who will use the results as appropriate to the particular research aim.

The following costs are ineligible for funding as part of this Program:

- (f) institutional overhead costs; and
- (g) tuition and professional membership dues.

Funding will be offered from 1st April 2019 (pending successful execution of joint Funding Agreement). Research Teams can submit a request to delay the start of the funding by a

maximum of 6 months (i.e. for a commencement date no later than 1st October 2019). Such requests will be considered on a case by case basis and will only be granted in exceptional circumstances at the discretion of the Governance Committee.

2.3 Ethics Clearance

(a) Requirement for Ethics Clearance

- (i) If the Program includes research with human subjects or their information (**Human Research**) and/or research with animal subjects (**Animal Research**), Movember may require that the Research Team obtain approval or clearance from a relevant research ethics committee that is registered with the National Health and Medical Research Council (**Ethics Committee**) or otherwise provide evidence of compliance with appropriate ethical guidelines (satisfactory to, and approved by, Movember) for the conduct of such research (**Ethics Clearance**).
- (ii) If Ethics Clearance is required, it must be obtained by the Research Team within four months of the Research Team's project commencement date and prior to the commencement of any Human Research and/or Animal Research.
- (iii) Prior to the commencement of any Human Research and/or Animal Research, the Research Team must provide a copy of the Ethics Clearance to Movember.
- (iv) The Research Team must ensure that the Ethics Clearance is maintained for the duration of the Program unless the relevant Ethics Committee determines that the Human Research and/or Animal Research portion of the Program is complete and that the Ethics Clearance is no longer necessary.

(b) Ethics guidelines and principles

The Research Team must ensure that:

- (i) their participation in the Program is conducted in accordance with any conditions contained in the Ethics Clearance; and
- (ii) no person will become the subject of Human Research without his or her competent, informed, voluntary and written consent.

2.4 Reporting Requirements

The Research Team must provide the following reports:

(a) Progress Reports

Research Teams will be required to submit progress reports on an annual basis outlining the progress and achievements made against agreed research milestones, relevant approvals and any other reasonable requirements agreed between Movember and the Research Team. Research Teams will be provided with reporting templates and instructions on completion in advance of their due date.

(b) Financial Reports.

Research Teams will be required to submit financial reports on an annual basis outlining expenditure of funds in relation to the Program.

At the completion of the Program, a financial acquittal will be required.

(c) Final Report.

Research Teams will be required to submit a final report within three months of the project end date, outlining the achievements made against agreed research

milestones, explanations as to why any of the milestones were not achieved and any other reasonable requirements agreed between Movember and the Research Team.

2.5 Insurance Requirements

- (a) The Research Team must ensure that the following insurance is in place before the commencement of the Program and throughout the Program period:
 - (i) Public Liability insurance in the amount of **\$20 million** for any one event;
 - (ii) Professional Indemnity insurance in the amount of **\$10 million** for any one event.
 - (iii) Workers Compensation insurance which complies with the relevant State/Territory Government regulations.

3 Proposal Requirements

3.1 General

Proposals should clearly outline the Research Team's:

- (a) scientific hypothesis and describe the problem that the proposed research project seeks to address;
- (b) specific project aims and proposed research approaches to address them; and,
- (c) expected outcomes of the research project and the transformative impact on the clinical management of prostate cancer intended to be achieved upon completion of the project. This should be addressed as part of the Knowledge Translation Plan.

In lodging a Proposal, the Research Team should include details as outlined in Paragraph 3.3 below.

3.2 Proposal Format

Proposals should be a single MS Word or PDF document:

- (a) prepared in Arial font (regular), minimum 11-point and in single-spaced text;
- (b) on an A4-sized page 8.3" X 11.7" (21.0 cm X 29.7 cm) with 1" (2.54 cm) margin on all sides of each page; and
- (c) include a header on each page with the PI's name in top left-hand corner, and the page number in the top right-hand corner.

3.3 Proposal Content

Proposals must include:

- (a) **a cover page**, including:
 - (i) Title of Proposal;
 - (ii) Name and contact details of the PI (name, position, phone number, email and postal address);
 - (iii) Total funding requested for the Proposal;
 - (iv) key words (minimum of 3 and maximum of 5) – Single 1- word descriptors of the research focus and the major disciplinary approach;
 - (v) ORCID ID Number for PI, nominated CIs and Associate Investigators – If you do not already have an ORCID ID, visit <http://orcid.org/> to register for an ID number; and
 - (vi) signature of the PI and a representative of the Research team's nominated representative institution agreeing to the terms and conditions of this RFP.

- (b) **a table of contents** (maximum one page)
- (c) **a project summary** (maximum one page)
- (d) **a lay summary** (maximum ½ page) suitable for publication and understandable by non-scientists;
- (e) **a research proposal** (maximum 20 pages including any figures). Up to three additional pages can be added for references. The research proposal should include the following information:
 - (i) specific objectives – Hypotheses and research aims;
 - (ii) importance of proposed project – rationale, previous work, summary of preliminary data (if available);
 - (iii) work plan, approach, milestones, potential challenges (if any, how these will be addressed), methods and analysis;
 - (iv) team description – role of team members, percent of total effort to be devoted to this project, value-added collaboration with team members from other sectors and countries, overall coordination of project and any training / mentoring opportunities in capacity building;
 - (v) expected outcomes – how the proposed project differs from current or previous research of team members and the expected outcomes of the research; and
 - (vi) innovation and translational potential of the project – including a Knowledge Translation Plan that describes how the research findings will be disseminated as well as an Implementation Plan for clinical translation of research findings;
- (f) **impact description** (maximum one page). As impact is one criteria for assessment, applicants are encouraged to use the space allowed to highlight the expected impact of the results that will be obtained, and how they will bring change to the life of men living with prostate cancer.
- (g) **CVs of PI, CIs and Associate Investigators** (maximum two pages each)
 - (i) list training and employment history, honours and distinctions, experience working in collaborative projects, major national/international grants held in the past five years. For current grants, indicate the percent effort devoted to these projects.
 - (ii) state total number of publications but list only ten publications, dated 2008 or later, that best illustrate the quality and relevance of the applicant's past work. Where possible, include DOI, PMID or URL so that full text of all publications can be retrieved electronically by the reviewers. Explain the choice of the publications.
 - (iii) provide URL to full CV on their institution website, or equivalent (e.g. Google Scholar profile). For other team members, provide name and affiliation, and URL to full CV.
- (h) **budget by year** (maximum four pages; one-page summary plus one page for each year). The total funding contribution sought from the Program must not exceed \$4m (AUD). The project budget can be distributed unequally by year depending on the needs of the project and must be explained in the summary page.
 - (i) provide costs for major categories only as per “eligible expenditures” listed in paragraph 2.2 of this Research Brief;
 - (ii) the budget must specify the Research Team's new cash contribution (as required pursuant to paragraph 1.5 of this Research Brief.

ATTACHMENT 1 – EVALUATION CRITERIA

1 Overview

A Grant Assessment Committee (**GAC**), comprising national and international experts with both scientific and clinical backgrounds will be convened by Movember and Cancer Australia to evaluate Proposals. The GAC will be created specifically for this Program and members will be selected based on their breadth of knowledge and expertise in prostate cancer. All members will declare any relevant conflicts of interest in respect of any Proposal.

A Consumer Advocate will be included on the GAC to assess consumer-related sections of Proposals; the Evaluation Criteria (f) Consumer Review.

2 Evaluation Criteria

The Evaluation Criteria for this RFP are:

(a) **Scientific Merit (35% of the total score)**

Overall quality of an integrated research program:

- (i) The clarity, research approach, scope, originality and synergies of the team's research questions and scientific aims against the aims of the program priority areas.
- (ii) The appropriateness of the implementation plan that identifies critical milestones and explains how these milestones will be achieved.

(b) **The Research Team (30% of the total score)**

- (i) The proposal demonstrates a truly transformative approach where the whole team will be greater than the sum of the parts.
- (ii) The appropriateness of the team member's backgrounds and expertise related to their scientific aims.
- (iii) The extent and appropriateness of the proposed collaborative, team-based approach proposed.
- (iv) The appropriateness and inter-disciplinary nature of the team and management, including the team's leadership and the integration of team members.
- (v) The appropriateness of the team leadership of the project(s), including management, co-ordination, and integration of activities as one team; contribution and time commitment of the participants; and clarity of the team members' roles and responsibilities.

(c) **Potential Impact (20% of the total score)**

- (i) The extent to which the Proposal addresses the research priority areas as identified by the Movember Foundation-commissioned Prostate Cancer Landscape Analysis (see Paragraph 1.2 of this Research Brief).
- (ii) The extent, appropriateness and potential impact of the team's scientific objectives in relationship to a near-term, transformative impact on the clinical management of prostate cancer.
- (iii) Presentation of a high-quality Knowledge Translation Plan that clearly specifies the processes by which knowledge generated from this research will be used to inform research, policy and practice.

(d) **Innovation Potential (5% of the total score)**

- (i) The extent to which the existing problem that the research wants to address is being tackled through an innovative approach that would accelerate the translation of research outcomes into clinical practice, public health programs and policies.
- (e) **Environment (5% of the total score).**
- (i) To what degree the quality and extent of organisational support are appropriate for the proposed research.
 - (ii) The overall quality and extent of past and proposed contributions to establishing and providing an integrated high-quality training environment within the proposal (e.g. the opportunity for trainees to spend time in different laboratories or settings within and outside of Australia).
 - (iii) The extent to which all urologists and oncologists employed or contracted at the participating institutions are participating in the Prostate Cancer Outcomes Registry Australia and New Zealand (PCOR-ANZ).
- (f) **Consumer Review (5% of the total score)**
- Research proposals will also be assessed on each of the following equally weighted criteria by the Consumer Advocate for the Grant Assessment Committee:
- (i) Relevance, equity and alignment
 - (ii) Translation and impact
 - (iii) Consumer engagement

ATTACHMENT 2 – RESEARCH SERVICES AGREEMENT